



# CLUB CONSTITUTION

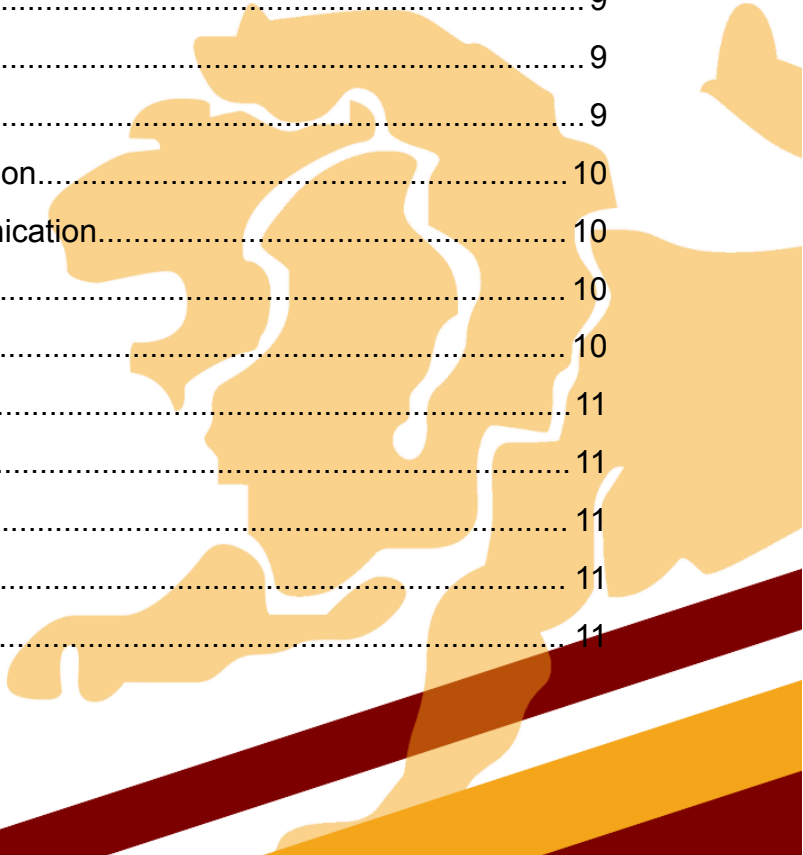
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## 1. Name

1.1 The name of the Club shall be “Bentleigh Uniting Cricket Club”

## 2. Interpretation

2.1 In this Constitution, unless the context otherwise requires:

- 2.1.1 The Club shall mean the Bentleigh Uniting Cricket Club
- 2.1.2 The Association shall mean the South Eastern Cricket Association (SECA) or Cricket Southern Bayside (CSB)
- 2.1.3 The Members shall mean those who are granted membership pursuant to rule 14.
- 2.1.4 The Committee shall mean those who are elected to the General Committee.
- 2.1.5 The Executive shall mean those who are elected to form the Executive.
- 2.1.6 A.G.M. shall mean the Annual General Meeting.
- 2.1.7 Special General Meeting shall mean a meeting convened pursuant to rule.
- 2.1.8 Committee Meeting shall mean a meeting convened.

## 3. Office & Place of Business

3.1 The office and principal place of business of the Club shall be the Julie Cooper Pavillion located at Centenary Park for the time being or at such place as the Club shall from time to time direct.

## 4. Code of Conduct

- 4.1.1 The Club adopts the Cricket Australia Code of Behaviour and will maintain its Code of Conduct applicable to players, officials, parents, and supporters.
- 4.1.2 Alleged breaches will be investigated by the General Committee. Sanctions may include warnings, suspensions, or termination of membership.

## 5. Inclusivity and Diversity

- 5.1 The Club supports the participation of all people, regardless of gender, cultural background, sexual orientation, ability or age.
- 5.2 Programs and policies shall aim to remove barriers and actively encourage a diverse membership.
- 5.3 The Club endorses and will seek to implement the Cricket Australia Inclusion and Diversity Framework.



## 6. Objects

- 6.1 To encourage and foster the game of cricket in an atmosphere of good sportsmanship, good citizenship and honesty.
- 6.2 To promote and conduct the playing of cricket in accordance with rules laid down by the Association.
- 6.3 Conduct activities connected with junior cricket.

## 7. Colours

- 7.1 The club colours shall be Maroon (#800000) and Yellow Gold (#FFC000)

## 8. Club Song

- 8.1 The club song is called “Join in the chorus” and is sung to the tune of “Just a wee Deoch an Doris” which was written by Gerald Grafton and Harry Lauder.

- 8.2 Lyrics to the song are as follows

Oh we're from Uniting land

A fighting fury

We're from Uniting land

In any weather you will see us with a grin

Risking head and shin

If we're behind then never mind

We'll fight and fight and win

For we're from Uniting land

We never weaken til the final ball is bowled

Like the Uniting of old

We're strong and we're bold

For we're from Uniting

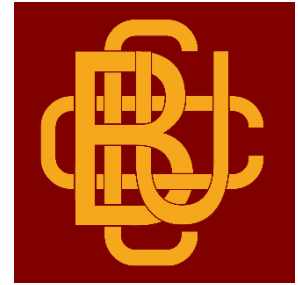
Maroon and Gold

We're from Uniting land.



## 9. Common Seal

- 9.1 The Club shall have a Common Seal which shall be kept by the Secretary and which shall only be used as authorised by the Committee.
- 9.2 The President and either the Secretary or Treasurer shall be authorised to use the Common Seal and to counter sign such seal.
- 9.3 The common seal is the image on the right



## 10. Office Bearers

- 10.1 On ceasing to hold office for any reason the person or persons concerned shall immediately hand all property, books, equipment etc to the Executive and sign releases as necessary.
- 10.2 Committee members must declare any actual or perceived conflict of interest. Where a conflict exists, the member must abstain from decision-making on that matter. Declared conflicts must be recorded in the minutes of the relevant meeting.
- 10.3 The Executive office bearers of the Club shall be:-
- President
  - Vice President
  - Secretary
  - Treasurer
- 10.4 The office bearers listed above shall be elected at the A.G.M. for the term of two (2) years beginning on alternate years. All general committee positions become vacant each year
- 10.5 Any person may hold more than one (1) position but have the power of one (1) vote only.
- 10.6 The committee will comprise no more than 10 members, including the four executive positions listed above and up to six general members appointed to portfolios as determined by the executive.

## 11. Duties of Officers

- 11.1 President
- The President shall preside at all general meetings and see that the business is conducted in an orderly and proper manner. The President may call



Executive meetings at his/her discretion and in all cases of emergency, and generally ensure the wellbeing and objects of the club.

- In case the votes at any time shall be equal, the President may exercise the privilege of giving a casting vote only.
- He/she shall represent the Club on all ceremonial occasions.

#### 11.2 Vice President

- The Vice President shall assist the President at all meetings of the Club and in the absence of the President shall occupy the chair and conduct the business of the meeting and have the same rights as the President when in the chair.
- The Vice President shall be eligible to take part in any discussions and voting at Club meetings.

#### 11.3 Secretary

- The Secretary shall convene all meetings. The Secretary shall attend all meetings and cause minutes to be taken thereof, receive or dispatch all correspondence and answer such questions as may be asked in accordance with this constitution.
- The Secretary shall cause to be kept, a minute book and a copy of all correspondence dispatched and shall carry out all duties pertaining to the office not inconsistent with this constitution.
- The Secretary shall be eligible to take part in any discussion and voting at Club meetings.

#### 11.4 Treasurer

- The Treasurer shall receive all monies paid to the club and deposit them in a bank account or any other financial institution that the Executive committee may nominate.
- The account will be held under the name of Bentleigh Uniting Cricket Club.
- The Treasurer shall issue all receipts for all monies received and pay all accounts passed for payment by the committee.
- The Treasurer shall produce a statement of receipts and payments signed by the Auditors at the A.G.M. and at such time as he/she is requested to do so by the Committee.
- The Treasurer shall also have for the information of the Committee a statement of financial position of the Club at each meeting.
- Cheques drawn by the Treasurer must be signed jointly by any two (2) of the following:-President, Secretary, Treasurer.
- The Treasurer shall be eligible to take part in any discussion and voting at Club meetings.

## 12. Coaches

12.1 The appointment of the Club coach/es shall be made by the committee.

## 13. Subcommittees

13.1 The General Committee may appoint subcommittees to manage specific areas such as Junior Development, Events, or Sponsorship.

13.2 Subcommittees must report regularly to the General Committee and operate under delegated authority.

## 14. General Committee

14.1 The Committee shall consist of the President, Vice President, Secretary and Treasurer plus several Committee Members.

14.2 The Committee shall;

- Frame by-laws, consistent with the Constitution of the Club.
- Arrange all financial matters of the Club.
- Manage the Club affairs, as they deem fit, consistent with the best interests of the Club and its members.

14.3 Member/s elected to the committee shall remain in office until their term of office is complete (as per 8.3). The Executive or General Committee shall have the power to grant leave of absence.

14.4 The committee shall have the power to declare vacant the office of any member who fails to attend three (3) consecutive meetings without leave or apology and proceed to fill the vacancy.

14.5 If any member shall be found guilty of any act which in the opinion of the Committee renders it undesirable that he/she should continue as a Member, the Committee may expel such offending member and strike his/her name off the list of membership provided that such Member may appeal to a Special General Meeting.

14.5.1 Written notices of such appeal must be made to the Secretary within seven (7) days of notification of expulsion to such member.

14.5.2 The decision of the Committee may only be repealed by a vote of three quarters (3/4) of the Members present as such meeting.

14.5.3 Any membership subscription from the offending member is non-refundable should expulsion occur.



## 15. Executive Committee

- 15.1 The Executive shall consist of the President, Vice President, Secretary and Treasurer.
- 15.2 The Executive shall meet at the discretion of the President.
- 15.3 The Executive shall from time to time have power to make such by-laws necessary to carry out the objects of the Club, and to vary such by-laws from time to time and both subject to ratification by full committee.
- 15.4 The Executive may exercise all powers of the Club and carry into effect all such objects of the Club and do all other acts or things that may be necessary for the welfare and benefit of the Club.

## 16. Meetings

- 16.1 Annual General Meeting (AGM) is a yearly gathering of all Club Members to receive reports, elect Office Bearers and Committee Members, and address constitutional or general matters affecting the Club.
  - 16.1.1 The A.G.M. of the Club shall be held no later than thirty first (31st) May each year, but not before the thirtieth (30th) April each year.
  - 16.1.2 Notice of this meeting shall be published at least fourteen (14) days prior to the A.G.M.
  - 16.1.3 The quorum for the A.G.M. shall be a minimum of ten (10) members.
  - 16.1.4 All office bearers and Members shall be eligible to vote. No proxy votes shall be accepted for any purpose.
  - 16.1.5 The order of business at the A.G.M. shall be:-
    1. Open meeting
    2. Attendance – Apologies
    3. Reading and confirmation of previous A.G.M. minutes
    4. Business arising from minutes
    5. Correspondence
    6. President Report
    7. Treasurer Report
    8. Amendments to the constitution
    9. Positions to be declared vacant Interim Chairperson to be appointed
    10. Election of Office Bearers
    11. Election of General Committee
    12. General Business



### 13. Close Meeting

16.2 Special General Meeting is an extraordinary meeting convened to address urgent or specific matters raised by Members or Executive Members, limited to the business stated in the notice.

16.2.1 Special General Meetings may be called by two (2) Executive Members on request from any of the Members. Such request shall be signed by all concerned and state the reason for the meeting.

16.2.2 Notification of such request shall be published within seven (7) days of request. The Special General Meeting shall be held within fourteen (14) days of notification of the meeting.

16.2.3 The quorum of a Special General Meeting shall be a minimum of ten (10) Members.

16.2.4 All Office Bearers and Members shall be eligible to vote

16.2.5 The business mentioned in the notification shall be the only business transacted at the Special General Meeting.

16.3 General Committee Meetings is a regular or ad-hoc meeting of the Club's Committee to discuss ongoing operations, receive reports, and make decisions affecting Club management.

16.3.1 The Committee shall meet at the discretion of the President.

16.3.2 A quorum for a Committee Meeting shall be at least two-thirds (2/3) of the Committee Members.

16.3.3 All Members, Coaches and Managers may attend Committee Meetings, take part in discussions, but shall not be allowed a vote unless a member of a Committee.

16.3.4 The order of business for the Committee Meeting shall be:-

1. Open meeting
2. Attendance – Apologies
3. Reading and confirmation of previous minutes
4. Business arising from previous minutes
5. Correspondence (inwards / outwards)
6. Treasurer Report
7. Registrar Report
8. Association Report
9. Special Business
10. General Business
11. Date of next meeting



## 12. Close meeting

### 17. Membership

- 17.1 Membership is open to all persons interested in cricket.
- 17.2 Such persons are considered to be members of the Club who pay all membership fees as set by the Committee annually and shall entitle that person to the rights and privileges of the Club.
- 17.3 Parent/s or guardian/s of a person who has paid membership fees (as set in 14.1), or any other person so approved by the Committee, shall be entitled to the rights and privileges of the Club.
- 17.4 No member will be permitted to participate in any cricket match organised by the Club until they have been registered—either personally or by a parent or guardian—through the league’s designated online portal, and their registration has been approved by the Club Registrar.

### 18. Life Members

- 18.1 On recommendation by the Committee, persons having made outstanding contributions to the Club may be nominated for Life Membership.
- 18.2 Voting on Life Membership shall be chaired by the Secretary, with voting rights reserved for previously inducted Life Members. No proxy votes shall be accepted for any purpose.
- 18.3 Voting on Life Membership may be made at an A.G.M. or Special General Meeting and must receive three quarters (3/4) a majority vote in favour of the nomination.
- 18.4 Life Membership shall take immediate effect from the awarded date and a commemorative plaque shall be struck and presented at the next presentation event.

### 19. Membership Fees

- 19.1 Membership Fees shall be determined by the Committee on an annual basis.
- 19.2 Membership Fees shall be paid as determined by the Committee.
- 19.3 Financial members must be given preference over non-financial members in team selection.
- 19.4 Non-financial members shall not be eligible for trophies or transfer to another cricket club.
- 19.5 In the case of extreme hardship, the Executive shall have the power to take action regarding 15.2, 15.3 and 15.4 in the case of an individual.



## 20. Child Safety and Member Protection

- 20.1 Bentleigh Uniting Cricket Club (the Club) is committed to providing a child-safe environment where children and young people are safe and feel safe. We support and respect all children, as well as our staff and volunteers. The Club upholds the rights of children and takes their concerns seriously.
- 20.2 All relevant members and volunteers must adhere to the Cricket Australia Member Protection Policy and Working With Children Check requirements. All volunteers working with persons under 18 must maintain a valid Working With Children Check.
- 20.3 The General Committee shall appoint a Child Safety Officer to oversee and report on compliance with Child Safe Standards.

## 21. Social Media and Digital Communication

- 21.1 Members must use social media and digital communication in a respectful, responsible and lawful manner.
- 21.2 The Club and its members will adhere to Cricket Australia's Social Media Policy and any social media or digital communication policies imposed by the relevant governing league.
- 21.3 The Committee reserves the right to act on breaches of social media policy, including removal of inappropriate posts and disciplinary action where required.

## 22. Privacy and Data Handling

- 22.1 The Club shall collect, store and use personal information in accordance with the Australian Privacy Principles and any relevant Cricket Australia guidelines.
- 22.2 Personal data will only be accessed by authorised personnel and will be used solely for Club-related activities and reporting.

## 23. Disorderly Conduct

- 23.1 Disorderly conduct refers to any behaviour by a Member, player, spectator, or official that is disruptive, abusive, offensive, violent, or otherwise inappropriate, and which negatively affects the safety, enjoyment, or reputation of the Club, its events, or its members.
- 23.2 Any Committee Member or coach shall have the power to report to the Club any player or member of the Club for Disorderly Conduct.
- 23.3 The Committee shall deal with the report in accordance with its powers.

## 24. Constitution Amendments

- 24.1 A minimum of fourteen (14) days' notice of an amendment to the Constitution shall be published.
- 24.2 Alteration of, or amendment to this Constitution shall only be effected at an A.G.M. or Special General Meeting, convened in accordance with Constitution.
- 24.3 No alteration of, or addition to the Constitution shall be effected, except by a three quarters (3/4) majority of those present and eligible to vote.

## 25. Non-Profit

- 25.1 The income and property of the Club shall be applied solely towards the promotion of the objects of the Club.
- 25.2 No portion of the income or property shall be paid, transferred or distributed directly or indirectly to the Members of the Club, provided that nothing shall prevent the payment in good faith or remuneration to any officer or employee of the Club or to any person other than a Member, in return for services rendered to the Club.

## 26. Inspection of Association Funds

- 26.1 A member may at any reasonable time inspect without charge, the books, documents and securities of the Club.

## 27. Financial Year

- 27.1 The financial year of the Club will commence 1st day of May and conclude the 30th day of April when all club books and accounts shall close.
- 27.2 A statement of Income and Expenditure and an Inventory of Club assets and stock shall be presented at the next Annual General Meeting of the Club.

## 28. Dissolution

- 28.1 The Club may be dissolved by a resolution passed at a Special General Meeting by three quarters (3/4) of those present and eligible to vote.
- 28.1 If upon the winding up or dissolution of the Club there remains after satisfaction of all its debts and liabilities and property whatsoever, the same must not be paid to or distributed among its Members, or former members. The surplus property must be given or transferred to another association incorporated under the Act which has similar objects and which is not carried out for the purposes of profit or gain to its individual members, and which association shall be determined by resolution of the members.





# CLUB CONSTITUTION

REVISED IN SEASON 2025/26

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